

## Patient No- Show & Late Cancellation Policy

We strive to provide excellent medical care for our patients. To be consistent with this, we have a Patient No-Show and Late Cancellation Policy that we have adopted. When an appointment is scheduled, that time has been reserved for you and when it is missed or cancelled at short notice, that time cannot be used to see another patient.

Our policy is as follows: You may cancel up to 24 hours before your appointment with no consequences. We will be happy to reschedule the appointment for you and leave the open time for another patient. If you miss your appointment or cancel any time within 24 hours of your appointment, Peninsula Imaging reserves the right to bill you \$75 for each appointment. The fee is the patient's responsibility and is not billable to insurance.

Additionally, if a patient arrives more than 10 minutes after their arrival time, we reserve the right to cancel the appointment and the fee of \$75 per appointment may apply.

An exam will not be rescheduled after the third no-show occurrence.

We thank you for working with us to ensure that we can provide the best service possible to our patients in a timely manner.